



San Luis Valley Regional Airport  
*Bergman Field*

Airport Advisory Board

Bylaws

## Article 1: Name

- a) The name of the Board shall be the San Luis Valley Regional Airport Advisory Board, hereinafter referred to as "SLVAAB" or "Board"

## Article 2: Purpose and Objectives

- a) To promote a standard of ethics and sustainable business practices for airport operations, partnerships and economic development.
- b) To promote professionalism and financial stability in the administration of the airport.
- c) To advise the Alamosa Board of County Commissioners (BoCC) and airport management regarding sustainable management of the San Luis Valley Regional Airport in accordance with the practices of recognized professional airports.

## Article 3: Meetings

- a) Meeting shall be held on the second Thursday of every other month beginning each January at 9 a.m.
- b) Notice of any regular meeting shall be posted at least twenty-four (24) hours prior to the meeting at the officially designated location for public notice established by the Board.
- c) Notice of a special meeting shall be posted least twenty-four (24) hours prior to the meeting at the principal business office of the Board of County Commissioners and at the officially designated location for public notice established by the Board.
- d) All meetings will be open to the public.
- e) Quorum for the transaction of business shall consist of no less than three members of the Board.
- f) Meeting minutes officially be kept with voice recording. Additionally, notes will be kept by the airport manager or his/her designee.

## Article 4: Membership

- a) All members shall have a stake in the strengthening and development of the San Luis Valley.
- b) The Board shall be composed of five (5) voting members. All members will be designated by the Alamosa County BoCC.
- c) Members should have knowledge in at least one of the following fields: commercial aviation; general aviation; airport development; business; finance or marketing.
- d) Initial terms of membership shall be 3 years for 3 members of the board. The remaining 2 members will have initial terms of 2 years.
- e) Following the initial membership terms, all members will have regular terms of membership for three (3) years.
- f) All members shall serve without compensation for their services.

## Article 5: Officers

- a) Officers of the Board shall be the Chairman and Vice Chairman.
- b) Officers shall be elected at the first regular Board meeting in January.
- c) Officers shall hold office for one year and are eligible for reelection.
- d) All Officer terms end at the close of the calendar year.

## Article 6: Duties

- a) Chairperson—call regular session meetings to order and approve the agenda. The Chairperson is responsible for presenting to the BoCC at least once annually.
- b) Vice Chairperson—will serve in the absence of the Chairperson.
- c) Airport Manager—is a non-voting member of the Board. He/she shall prepare and submit the agenda to Board members prior to each meeting.
- d) SLVAAB

- I. Make recommendations to the BoCC and the Airport Manager regarding the operations of ALS and long term planning of the airport.
- II. Be an advocate for the airport.
- III. Ensure the airport is managed responsibly.
- IV. To review policy matters relevant to airport operations and development of facilities at the airport.

## Article 7: Amendments of Bylaws

- a) These bylaws may be amended, altered, or repealed by the Alamosa County BoCC.