

Meeting Minutes

San Luis Valley Airport – Airport Advisory Board Meeting

September 11, 2025

Location: Alamosa County EOC Room,

8900-A Independence Way, Alamosa, CO 81101

1. The meeting was called to order by Chair Carl Denslow at 8:17am. Board members present were: Erin Keck, Jacob Rissler, Andrew Hartman, and Carl Denslow. Alamosa County Administrator Roni Wisdom, Airport Operations Supervisor Amos Cordova, Administrative Assistant Donna Gabriel and Airport Manager Sirah Masters were present representing SLV Airport. Tonya Ruhsenberger and Keeli Larsen were present representing Denver Air Connection. Chris Martinez was present to represent TSA. Sydney Martinez was present representing Centric Aviation and Quest Car Rental. Kale Mortenson was present representing Visit Alamosa for Alamosa County. Jon Weeks from Woolpert/Aviation, was present as a general public observer.
2. There were no additions or deletions to this agenda.
3. A motion to approve the agenda was made by Denslow, seconded by Rissler, Hartman, and Keck. The motion was carried.
4. Denslow moved to approve the minutes from July 10th, Rissler, Hartman, and Keck second. The motion was carried.
5. Presentation from the Public:
 - a. None.
6. AGENDA ITEMS
 - a. Alamosa County Administrator Roni Wisdom gave an update to the board which covered the following topics:
 - i. Sirah Masters introduced as new airport manager with strong background, supported by Amos Cordova (Airport Operations Supervisor) and Donna Gabriel (administrative assistant).
 - ii. Annual FAA 139 Certificate Inspection – Masters presented that we had completed our annual inspection in July this year lasting three days with minor documentation issue resolved through aerosimple software system. We got two recommendations from the inspector: enhance water rescue plan and expiration dates to EMR training certificates. We'll be doing our EMR training in the spring, so overall, it was a really great inspection.
 - iii. Collaboration with Small Business Development Center (SBDC), initiated for rental expansion analysis by Jocelyn, student from Adams State. Val took over Sonia's place from SBDC. It is still in planning stage and we've just been working on where we should be looking for grant opportunities or favorable rates on loans and sources of funding to be able to establish a revenue. No additional information.

- iv. Wisdom also mentioned about the consulting firm Boulton & Menke approached the previous Airport Manager. They are a long-term airport development consulting, for both commercial and aviation side. Potential grants being considered for the 2026 budget. Wisdom would like to visit with them in regard to a long-term development plan.
- v. AIP-035 NAVAID Project – Cordova presented that the navaid beacon was installed this year. The project completed with the new beacon, REIL system, runway identifier light system, and PAPI system all flight-checked and approved by FAA.
- vi. AIP-037 Commercial Apron Rehabilitation Project – Wisdom and Weeks confirmed that the grant has been awarded, contract has been signed, but the paving portion delayed to spring 2026 due to seasonal concerns about October or November paving in the valley. Six-day earthwork and pipe installation under general aviation (GA) ramp planned for the end of September, requiring partial Taxiway Alpha shutdown, temporary GA ramp entrance closure, and the commercial entrance would have to the on the south commercial entrance and then turn left into the GA. Then, we would stop the project and then come back in next spring to do the milling and the paving on the commercial ramp.
- vii. AIP-036 SRE Broom Project remains on schedule for March completion.
- viii. Enplanements – at 7,841 total with 1,180 in August, tracking 2% above previous year and maintaining an upward trend.
 1. 2025 TTD Jan & Feb – 1583
 2. January – 877
 3. February – 706
 4. March – 906
 5. April – 793
 6. May – 1,038
 7. June – 1,120
 8. July – 1,221
 9. August – 1,180
 10. 2024 Enplanements 12,077
 11. 2023 Enplanements 10,904
 12. 2022 Enplanements 8,851
- ix. EAS (Essential Air Service) status remains secure with no federal-level changes affecting San Luis Valley Regional Airport.
- x. Project parking signs for towing was put on hold for a while, but we’re going to finish it up and start working again. Wisdom and Masters will check with the city and find that MOU.
- xi. About the Amnesty boxes, the commissioners were really not in favor of it, so this will be put on hold for now.
- xii. Cordova confirmed for the painting project that we are looking for some quotes, there is one quote from Florida but if we could get a quote from local company that would be great and less expensive. Also, winter operations preparation underway with two pieces of equipment at Road and Bridge for maintenance.

- xiii. Masters confirmed that the next staff member is scheduled to complete the annual ARFF training in December, with snow removal training also planned for the upcoming season. The goal is to secure a mobile trainer so that all staff can be trained together, with completion anticipated by December. She also noted that she is currently working with the TSA and FAA inspectors to bring the Airport Certification Manual (ACM) up to date. Additionally, Masters announced that she is in the process of finalizing her 24/7 safety and security availability as the primary contact. Cordova has completed his ASC certification as the secondary contact, and an official update will be provided once everything is finalized.

7. General Aviation update – Carl Denslow

- a. Denslow mentioned that he had no additional things to add. Masters mentioned that she spoke to Pilot association and offered to volunteer to help with the Creede Air show. The fly-in is on September 21st for networking and to help develop the 2026 event schedule development. She wants to work closely with Depot Avionics to put together a 2026 event schedule for our airport.
- b. Denslow mentioned the availability of mini-grants from the Development Resources Group at year-end, with a limited budget. These grants are intended to support a potential concessionaire kickstart or planning efforts, and must be utilized before the end of this year.

8. EAS - Denver Air Connection presentation – Tonya Ruhsenberger and Keeli Larsen

- a. Ruhsenberger confirmed about the Denver Air Connection schedule changes effective November 2nd: midday turn moved 1.5 hours earlier to 12:40 departure from Denver, arriving Alamosa 1:30, departing 2:00 to accommodate storm and ATC traffic issues.
- b. Wisdom thanked DAC for providing the new monitor installed in sterile area for promotional content.

9. Marketing Committee, Kale Mortensen

- a. Mortensen collaborated with the airport to provide a USB drive containing promotional content for display on the new monitor in the sterile area. The content needs to be updated, and there may be an opportunity to monetize the promotions for both the TV in the sterile area and the lobby.

10. FBO and Centric, Andrew Hartman, & Sid Martinez

- a. Hartman Confirmed that Centric Aviation, Quest Car Rental, FBO operations are running smoothly for both FBO and rental car business.

11. Other Business:

- a. Larsen asked about the concessioner and the airline wants a Coffee service implementation planned for passenger area to address concession needs, with cleanup responsibilities defined.

- b. Martinez raised the concern about the non-functioning Coca-Cola vending machines and Cordova was working on connecting with Coca-Cola for removal of their vending machine, with transition consideration to Pepsi or coffee vending machine installation.

12. The meeting was adjourned at 9:02 am