

**VICTIM ASSISTANCE AND LAW ENFORCEMENT (VALE) BOARD**

**12<sup>TH</sup> JUDICIAL DISTRICT**

**2026 CONTRACT**

Pursuant to the Assistance to Victims of and Witnesses to Crimes and Aid to Law Enforcement Act, Article 4-2, Title 24, C.R.S., the Victim Assistance and Law Enforcement Board of the 12<sup>th</sup> Judicial District has made the following award:

**GRANTEE:** Alamosa County Sheriff's Office

**PROJECT TITLE:** Alamosa County Victim Response Unit

**PURPOSE OF GRANT FUNDS:** Salaries, Benefits and Operating Expenses

**SERVICE/EQUIPMENT BEING FUNDED:** None

**GRANT PERIOD:** JANUARY 1, 2026 THROUGH DECEMBER 31, 2026

**AMOUNT OF GRANT AWARD:** \$8,000.00

**IT IS HEREBY AGREED:**

18. All award disbursements are contingent upon the availability of VALE funds.
19. The contents of the grant application will become contractual obligations of the grant recipient and are incorporated into this contract as if fully set forth herein.
20. The Board will disburse funds to the grantee in quarterly installments, provided the VALE Board has received all required quarterly reports and verified the Grantees' prior expenditures.
21. The grant recipient is required to submit a Financial Report each quarter. The reports are due by April 15, July 15, October 15, and January 20, respectively. The final report should reflect the activities of the entire contract period. Financial Reporting Forms will be provided to the grant recipient by the VALE Board. Grant recipients are required to use these forms.
22. The grant recipient is required to submit a Narrative Program Report each quarter, also due by April 15, July 15, October 15, and January 20, respectively. These reports must address any special conditions that are listed in this contract. The final report should reflect the activity of the entire contract period. Program Report forms will be provided to the grant recipient by the VALE Board. Grant recipients are required to use these forms.
23. Failure to comply with reporting requirements may result in the Board's termination of this grant, requirement that the grant recipient return awarded funds, and/or suspension of the grant. Failure to comply with reporting requirements may also jeopardize future funding to this grantee.

24. Special conditions for the award which have been stipulated between the VALE Board and the grant recipient are as follows: NONE
25. All grant recipients shall make available to the Board or its authorized designee, upon written request, all current records and other information, including audit/financial statements, relative to the implementation of this grant.
26. All grant recipients agree to allow on-site visitations by the VALE Board or its authorized designee during the contract period. Such on-site visitation will be pre-arranged with the grant recipient.
27. Any equipment purchased with VALE funds must remain with the grant recipient. Equipment must be used for the purpose designated in the grant application. If the grantee has no further use for the equipment, this information shall be given to the Board in writing and the Board shall determine what is to be done with the equipment.
28. Any change in the use of grant funds shall be approved by the VALE Board. The request for such change shall be in writing. Approval of the VALE Board shall be obtained prior to any such use.
29. In the event all of the monies paid to the grant recipient are not expended within the contractual period, any monies not used are to be repaid to the Board. The grant recipient shall submit written notification to the VALE Board by December 10, if the grant recipient will have any remaining funds at the end of the grant period. All unused funds shall be returned to the VALE Board unless the grant recipient makes a request in writing for use of the funds beyond the grant period and such request has been approved by the VALE Board.

Such requests shall include the following information:

- The amount of remaining funds;
- How the funds will be used;
- When the funds will be expended;
- Why the funds were not expended during the grant period.

The VALE Board will make a decision as to the extension of the grant period by December 31.

30. The grant recipient agrees that all funds received under this contract shall be expended solely for the purposes stated in the grant and approved by the Board. Any funds not so expended, including funds lost or diverted to other purposes, shall be repaid to the VALE fund.
31. The grant recipient agrees to comply with all applicable non-discrimination legal mandates.
32. Non-compliance with any portion of this contract may result in termination of the grant, withholding of funds, returning money to the VALE fund, and/or other action as deemed necessary by the members of the VALE board.
33. All grant recipients shall make available to the Board or its authorized designee, upon request, all current records and other information relative to the implementation of the grant.
34. Amendments of any terms of this contract shall have prior approval of the Board. Request to amend this Contract shall be in writing.

This grant recipient, through the following signatories, understands and agrees that any VALE monies received as a result of the awarding of the grant application shall be subject to the terms of this contract.

Brenda Najera  
Printed Name of Project Director

Brenda Najera  
Signature

1/13/2026  
Date

Maricruz Mora  
Printed Name of Financial Officer

M Mora  
Signature

1/15/26  
Date

Vern Heersink  
Printed Name of Authorizing Official

Vern Heersink  
Signature

1/16/26  
Date

\_\_\_\_\_  
Printed Name of VALE Board Chair

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Project Director:** The person who has direct responsibility for the implementation of the project. This person should combine knowledge and experience in the project area with the ability to administer the project and supervise personnel. He/she shares responsibility with the Financial Officer for seeing that all expenditures are within the approved budget. This person will normally devote a major portion of his/her time to the project and is responsible for meeting all reporting requirements. The Project Director must be a person other than the Authorized Official or the Financial Officer.

**Financial Officer:** the person is responsible for all financial matters related to the program and has responsibility for the accounting, management of funds, and verification of expenditures, audit information and financial reports. The person who actually prepares the financial reports may be under the supervision of the financial officer. The Financial Officer must be a person other than the Authorized Official or the Project Director.

**Authorized Official:** The Authorized Official is the person who is, by virtue of such person's position, authorized to enter into contracts for the grant recipient.

PERSONAL EXPENDITURES	AVAILABLE BUDGET	FUNDS SPENT	FUNDS SPENT	FUNDS SPENT	FUNDS SPENT	BALANCE
<b>SALARIES</b>						
Director	\$3,337.25					
#1 Assistant Coordinator	\$2,362.97					
<b>BENEFITS</b>	\$1,402.60					
<b>OPERATING EXPENSES</b>						
Office Supplies	\$897.18					
<b>TRAVEL</b>						
<b>PROFESSIONAL SERVICES</b>						
<b>TOTAL</b>	<b>\$8,000.00</b>					

COMMENTS:

Project Director: \_\_\_\_\_

Date: \_\_\_\_\_

Financial Officer: \_\_\_\_\_

Date: \_\_\_\_\_